1. From within your course, select Content -> Build Content and then Library OneSearch+ Reading Lists from the Build Content drop down menu.

2. Name your Reading List and click submit.

3. After clicking submit, you should see a message indicating that your reading list was created.
4. To add content to your Reading List, click on the title of the newly created Reading List. Note that you can drag and drop the Reading List if you need to change its order.

5. After clicking the Library OneSearch+ Reading List title, you will be taken to the basic search box. Enter your search term and then click the "search" button.

6. You will now be taken to the search results screen. Click the "Add to Reading List" button to add an item to your course reading list. Be sure to verify access to the item. If for any reason you are unable to access, please contact the library directly at library@pcom.edu. Note that you can further refine your search results by adjusting the search facets on the left side of the search results page.
7. To view your current list, click the "See Current Reading List" link that appears at the top of all pages within a reading list.

8. From the reading list view, you can rearrange the order of items in the Reading List by drag and dropping items. You can also add notes to each individual item. To search for more resources, just click on the "Search for Library Resources" link and you will be redirected to the search box. Note that there is no need to save or click submit. All changes made to reading lists are automatically saved.
9. The following screenshots demonstrate the student's view of a Reading List within Blackboard.

Student list view:

![Student list view screenshot]

Student record view:

![Student record view screenshot]